



## TAMWORTH BOROUGH COUNCIL

### FORWARD PLAN

#### Executive and Key Decisions for the period 1 November 2018 - 28 February 2019

*Published by Jo Hutchison  
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<b>Conf/Non-Con</b>	<b>Decision to be taken by/Date</b>	<b>Key Decision</b>	<b>Subject</b>	<b>Portfolio and Contact Officer details/Author</b>	<b>Principal Groups &amp; Organisations proposed to be consulted prior to making the decision and the means of consultation</b>	<b>Background Papers (All Papers are available for inspection via the Contact Officer)</b>
Open	<b>Cabinet 8/11/18</b>	No	Budget Consultation 2019/20	Leader of the Council John Day Corporate Performance Officer john-day@tamworth.gov.uk	Consultation process with Local residents, businesses and stakeholders (online questionnaire) Local residents, businesses and stakeholders	Budget Consultation 2019/20

Open	<b>Cabinet 8/11/18</b>	No	Town Centre To consider the Councils approach to the Town Centre	Portfolio Holder for Heritage and Growth Matthew Bowers Assistant Director Growth & Regeneration matthew- bowers@tamworth.gov.u k		Town Centre
Open	<b>Cabinet 29/11/18</b>	Yes	Council Taxbase 2019/20 To report the Council Tax Base for the Borough Council for 2019/20	Portfolio Holder for Assets and Finance Michael Buckland Head of Revenues michael- buckland@tamworth.gov. uk		Council Taxbase 2019/20
Open	<b>Cabinet 29/11/18</b>	Yes	Write Offs 01/04/18 to 30/09/18 That Members endorse the amount of debt written off for the period 01 April 2018 to 30 September 2018	Portfolio Holder for Assets and Finance Michael Buckland Head of Revenues michael- buckland@tamworth.gov. uk		Write Offs 01/04/18 to 30/09/18
Open	<b>Cabinet 29/11/18</b>	No	Quarter 2 Performance Report 2018/19	Leader of the Council John Day Corporate Performance Officer john- day@tamworth.gov.uk		Quarter 2 Performance Report 2018/19

Open	<b>Cabinet 29/11/18</b>	Yes	Draft Base Budget Forecasts 2019/20 to 2023/24 To inform Members of the re-priced base budget for 2019/20, base budget forecasts for the period 2020/21 to 2023/24 and the underlying assumptions and to consider the future strategy to address the financial trends	Leader of the Council Stefan Garner, Lynne Pugh Executive Director Finance stefan-garner@tamworth.gov.uk , Assistant Director Finance lynne-pugh@tamworth.gov.uk	Discussions with EMT following Budget Consultation with local stakeholders Local residents, businesses and stakeholders	Draft Base Budget Forecasts 2019/20 to 2023/24
Open	<b>Cabinet 29/11/18</b>	No	Release of Capital Contingency Funding To request that members approve the release of £14,210 from capital contingency as per capital bid already requested for financial year 17/18 to cover General Data Protection Regulation (GDPR) compliance responsibilities.	Portfolio Holder for Assets and Finance Gareth Youlden gareth-youlden@tamworth.gov.uk		Release of Capital Contingency Funding Release of Capital Contingency Funding

Open	Cabinet 29 Nov 2018  <b>Council 11/12/18</b>	Yes	Revised Gambling Act 2005 Statement of Principles It is a requirement of the Gambling Act 2005 that the Council consults and publishes a revised Statement of Principles in respect of the requirements of the Act.	S Doyle Stephen Lewis Head of Environmental Health stephen- lewis@tamworth.gov.uk	Initially at Licensing committee in Jun 2018; then public & business consultation Jul - Sep 2018	Revised Gambling Act 2005 Statement of Principles
Open	Cabinet 29 Nov 2018  <b>Council 11/12/18</b>	Yes	Local Council Tax Reduction Scheme 2019/20 onwards Results of Local Council Tax Reduction Scheme 2019/20 onwards consultation	Portfolio Holder for Assets and Finance Karen Taylor Head of Benefits karen- taylor@tamworth.gov.uk		Local Council Tax Reduction Scheme 2019/20 onwards

Open	Cabinet 29 Nov 2018  <b>Council 11/12/18</b>	Yes	<p>Treasury Management Strategy Statement and Annual Investment Strategy Mid-year Review Report 2018/19</p> <p>This report is presented in line with the Chartered Institute of Public Finance and Accountancy (CIPFA) Code of Practice for Treasury Management which suggests that members should be informed of Treasury Management activities at least twice a year, but preferably quarterly. This report therefore ensures this Council is embracing Best Practice in accordance with CIPFA's Code of Practice.</p>	<p>Portfolio Holder for Assets and Finance Joanne Goodfellow, Lynne Pugh joanne-goodfellow@tamworth.gov.uk, Assistant Director Finance lynne-pugh@tamworth.gov.uk</p>		<p>Treasury Management Strategy Statement and Annual Investment Strategy Mid-year Review Report 2018/19</p>
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Open	<b>Council 11/12/18</b>	No	Referral of Breach of the Members Code of Conduct by Councillor R Bilcliff Referral to Full Council of the Decision of the Audit and Governance Standards Sub-Committee of the finding that Councillor R Bilcliff has breached the members Code of Conduct.	Ryan Keyte Head of Legal & Democratic Services ryan-keyte@tamworth.gov.uk		Referral of breach of the Members Code of Conduct by Councillor R Bilcliff
Open	<b>Cabinet 20/12/18</b>	Yes	Building Control Services To consider proposed changes to the delivery of Building Control Services	Portfolio Holder for Heritage and Growth Matthew Bowers Assistant Director Growth & Regeneration matthew-bowers@tamworth.gov.uk		Building Control Services

Exempt	<b>Cabinet 20/12/18</b>	Yes	<p>Delivery of Housing Repairs and Investment Works from April 2020</p> <p>This report sets out the two options considered for the delivery of housing repairs and investment works from April 2020 and seeks approval to move the project forward to delivery phase.</p>	<p>Portfolio Holder for Housing Services and Neighbourhoods Paul Weston Assistant Director Assets paul-weston@tamworth.gov.uk</p>	<p>Full Project Board considering process. Options previously explored by Cabinet &amp; Scrutiny. Project Board Scrutiny Tenants Consultative Group</p>	<p>DELIVERY OF HOUSING REPAIRS AND INVESTMENT WORKS FROM APRIL 2020</p>
Open	<b>Cabinet 20/12/18</b>	Yes	<p>Design Supplementary Planning Document</p> <p>Approval to undertake consultation on a Design Supplementary Planning Document</p>	<p>Portfolio Holder for Heritage and Growth Sushil Birdi Senior Policy and Delivery Officer sushil-birdi@tamworth.gov.uk</p>		<p>Design Supplementary Planning Document</p>

Open	<b>Cabinet 20/12/18</b>	Yes	Council Housing Annual Performance Report Councils with retained housing stock are required to demonstrate compliance and performance with the national consumer standards. Details include outcomes relating to housing management and maintenance of council housing stock for the financial year 2017/18	Portfolio Holder for Housing Services and Neighbourhoods Tina Mustafa Assistant Director Neighbourhoods tina-mustafa@tamworth.gov.uk	The consultation arrangements are in accordance with the national consumer standard for tenant involvement and empowerment standard Tenant consultative group	Council Housing Annual Performance Report
Open	<b>Cabinet 24/01/19</b>	Yes	Temporary Reserves, Retained Funds and Provisions To seek approval for the establishment or retention of Temporary Reserves, Retained Funds and Provisions, to write back to balances those reserves that have been identified as no longer being required.	Portfolio Holder for Assets and Finance Barbara Cox, Lynne Pugh barbara-cox@tamworth.gov.uk, Assistant Director Finance lynne-pugh@tamworth.gov.uk	CMT following requests from budget managers  CMT Budget Managers	Temporary Reserves, Retained Funds and Provisions



Open	<b>Cabinet 24/01/19</b>	Yes	<p>Draft Budget &amp; Medium Term Financial Strategy 2019/20</p> <p>To approve the draft package of budget proposals to consult with the Joint Scrutiny Committee (Budget) on 30th January 2019 and receive their feedback on:</p> <p>General Fund Revenue Budget and Council Tax for 2019/20;</p> <p>Housing Revenue Account budget for 2019/20;</p> <p>Capital Programme; &amp; Medium Term Financial Strategy.</p>	<p>Leader of the Council Stefan Garner, Lynne Pugh Executive Director Finance stefan-garner@tamworth.gov.uk , Assistant Director Finance lynne-pugh@tamworth.gov.uk</p>	<p>Discussions with Cabinet following Budget Consultation with local residents, businesses and stakeholders Local residents, businesses and stakeholders Joint Scrutiny Committee (Budget)</p>	Draft Budget & Medium Term Financial Strategy 2019/20
Open	<b>Cabinet 24/01/19</b>	Yes	<p>Business Rates Income Forecast 2019/20</p> <p>To seek endorsement from Members on the Business Rates income forecast for 2019/20</p>	<p>Portfolio Holder for Assets and Finance Michael Buckland Head of Revenues michael-buckland@tamworth.gov.uk</p>		Business Rates Income Forecast 2019/20

Exempt	<b>Cabinet 24/01/19</b>	Yes	<p>Arrangements for the Community Alarm Service monitoring at Sheltered Housing Schemes</p> <p>Currently the community alarm monitoring for Sheltered Housing is delivered by WELbeing. This contract is set to expire March 2019 and details outlined set out the arrangements for continued service provision.</p>	<p>Portfolio Holder for Housing Services and Neighbourhoods Tina Mustafa Assistant Director Neighbourhoods tina-mustafa@tamworth.gov.uk</p>	<p>Stakeholders include - Tenant Consultative Group (TCG); Sheltered Housing Residents; SCC Adult care services; health partners</p>	<p>Arrangements for the Community Alarm Service monitoring at Sheltered Housing Schemes</p>
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Open	Cabinet 24 Jan 2019  <b>Council 19/03/19</b>	Yes	Allocations Policy The review and publication of the Councils allocation policy is a key statutory requirement. The policy sets out in detail eligibility for joining the Councils Housing register and arrangements for allocations, nominations and arrangements supporting wider housing options.	Portfolio Holder for Housing Services and Neighbourhoods Tina Mustafa Assistant Director Neighbourhoods tina-mustafa@tamworth.gov.uk	Statutory consultation as set out in the report The consultation SCC Adult Social Care & Children's Services; Health Services; Police; Third sector partners; Registered Providers with nominating rights; Tenants Consultative Group and current applicants on the Councils Housing Register	Allocations Policy
Open	<b>Cabinet 21/02/19</b>	Yes	Write Offs 01/04/18 to 31/12/18 That Members endorse the amount of debt written off for the period 01 April 2018 to 31 December 2018	Portfolio Holder for Assets and Finance Michael Buckland Head of Revenues michael-buckland@tamworth.gov.uk		Write Offs 01/04/18 to 31/12/18

Open	Cabinet 21 Feb 2019  <b>Council 26/02/19</b>	Yes	<p>Corporate Vision, Priorities Plan, Budget &amp; Medium Term Financial Strategy 2019/20</p> <p>For Members to approve the Vision Statement &amp; Priority Themes, Corporate Priorities for 2019/20 and the recommended package of budget proposals to enable the Council to agree the:</p> <p>General Fund Revenue budget and Council Tax for 2019/20;</p> <p>Housing Revenue Account (HRA) budget for 2019/20;</p> <p>the Capital Programme;</p> <p>the Medium Term Financial Strategy (MTFS).</p> <p>and</p> <p>To comply with the requirement of the Council's Treasury Management Policy in reporting to Council the proposed Treasury Management Strategy</p>	<p>Leader of the Council Stefan Garner, Lynne Pugh Executive Director Finance stefan-garner@tamworth.gov.uk , Assistant Director Finance lynne-pugh@tamworth.gov.uk</p>	<p>Discussions with Executive Management Team following Budget Consultation with local residents, businesses and stakeholders including the Joint Scrutiny Committee (Budget)</p> <p>Executive Management Team</p> <p>Local residents, businesses and stakeholders</p> <p>Joint Scrutiny Committee (Budget)</p>	Corporate Vision, Priorities Plan, Budget & Medium Term Financial Strategy 2019/20
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Exempt	<b>Cabinet 21/03/19</b>	No	Gungate To consider opportunities to support the delivery of the site	Portfolio Holder for Heritage and Growth Matthew Bowers Assistant Director Growth & Regeneration matthew-bowers@tamworth.gov.uk		Gungate
Open	Cabinet 30 Nov 2017  <b>Council</b>	Yes	Commercial Investment Strategy Update To create a capital fund to allow agreed investments be made in land or property	Leader of the Council Andrew Barratt Chief Executive andrew-barratt@tamworth.gov.uk	Part of the Commercial Investment Strategy Process	Commercial Investment Strategy Update

#### DESCRIPTIONS OF EXEMPT INFORMATION: ENGLAND

<b>1</b>	Information relating to any individual.
<b>2</b>	Information which is likely to reveal the identity of an individual.
<b>3</b>	Information relating to the financial or business affairs of any particular person (including the authority holding that information).
<b>4</b>	Information relating to any consultations or negotiations, or contemplated consultations or negotiations, in connection with any labour relations matter arising between the authority or a Minister of the Crown and employees of, or office holders under, the authority.
<b>5</b>	Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings.
<b>6</b>	Information which reveals that the authority proposes

	(a) to give under any enactment a notice under or by virtue of which requirements are imposed on a person; or (b) to make an order or direction under any enactment.
<b>7</b>	Information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of crime.